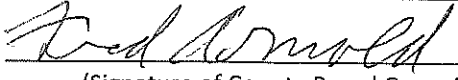


Minnesota Pollution Control Agency Feedlot Program
2017 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2017 - December 31, 2017)

Revised December 2017

County:	Houston		
Contact Person:	Aaron Lacher		
Phone Number:	507-725-5800		
E-Mail Address:	aaron.lacher@co.houston.mn.us		
Signature:	 (Signature of County Board Commissioner)	4-24-18 (Date)	

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

REGISTRATION			County Number	Previous Numbers
Lines 1-5 are for information purposes only	1	Feedlots in shoreland with 10 - 49 AU:	59	59
	2	Feedlots with 50 - 299 AU:	321	321
	3	Non-CAFO/NPDES/SDS ≥ 300 AU:	27	27
	3a	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	---
	4	Feedlots with NPDES/SDS permits:	2	2
	5	Total - Feedlots required to be registered:	409	409
Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			414	

PRODUCTION SITE INSPECTIONS (compliance or construction)			Number
	6	Feedlots inspected in shoreland with 10 - 49 AU:	1
	7	Feedlots inspected with 50 - 299 AU:	24
	8	Non-CAFO/NPDES/SDS ≥ 300 AU inspected:	8
	9	Total - Non-CAFO/NPDES/SDS Feedlots inspected required to be registered: FYI → 7%= 29	33
	10	CAFO/NPDES/SDS sites inspected:	0
	11	Inspected Feedlots non-compliant with water quality discharge standards:	9

LAND APPLICATION INSPECTIONS			Number
Non-CAFO and non-NPDES/SDS	12	Feedlots ≥ 100 AU where Level 1 land app was conducted:	15
	13	Feedlots ≥ 100 AU where Level 1 land app result was non compliant:	6
	14	Site ≥ 300 AU (or ≥100 AU in DWSMA) where Level 2 land app was conducted:	0
	15	Feedlots from Line 14 where only a Level 2 land app inspection was conducted:	0
	16	Feedlots from Line 14 where Level 2 land app result was non compliant:	0
	17	Feedlots ≥ 100 AU where Level 3 land app was conducted:	0
	18	Feedlots from Line 17 where only a Level 3 land app inspection was conducted:	0
	19	Feedlots ≥ 100 AU where Level 3 land app result was non compliant:	0

SPECIALTY INSPECTIONS			Number	PC	PC Total
Non-CAFO and non-NPDES/SDS	20	How many from Line 9 are construction only (Line 9 - # of compliance insp):	0	---	---
	21	Sites with multiple inspections where at least one was a construction insp:	0	0.5	0
	22	Feedlots inspected that are located in shoreland and/or DWSMA:	9	---	---
	23	Complaint inspections at sites required to be registered:	0	---	---
	24	Complaint inspections at sites NOT required to be registered:	0	---	---
	25	On-site assistance inspections:	2	---	---

INSPECTION TYPE (Performance Credit Eligible)			Number	PC	PC Total
Based on Number of Sites Inspected by Type	26	Compliance Inspections at non-CAFO/NPDES/SDS sites:	33	1.5	6
	27	Construction only Inspections at non-CAFO/NPDES/SDS sites (to meet 7% min):	0	1	0
	28	Complaint Inspections (any size site):	0	0.5	
	29	Level 2 Land Application Inspections at non-CAFO/NPDES/SDS sites:	0	3	0
	30	Level 3 Land Application Inspections at non-CAFO/NPDES/SDS sites:	0	0.5	0
	31	CAFOs or feedlots with NPDES/SDS permits inspected:	0	0.5	
	32	Inspection Type Performance Credit Total: (Questions 26-31)			6.00

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

		Number	PC	PC Total	
PERMITTING					
	33	30-day construction or expansion notifications received:	0	---	---
	34	Interim Permits Issued or Modified:	3	2	6
	35	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	3	1	3
	36	Public meetings held for construction or expansion to ≥ 500 AU:	2	---	---
EMERGENCY RESPONSE (any size site)					
	37	Events where emergency response was conducted: (on-site visit)	0	2	0
PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)					
	38	Feedlots where a partial environmental upgrade was achieved:	0	---	---
	39	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)					
	40	Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance:			0
Non-CAFO and non-NPDES/SDS	41	Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance:			0
	42	Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved:			0
OWNER ASSISTANCE					
	43	Workshops or trainings hosted and/or co-sponsored by the CFO:	1	2	2
Describe on Supplemental Form	44	Number of feedlot owners attending events in line 43:	27	---	---
	45	Number of mailings to feedlot owners:	708	---	---
	46	Feedlot articles placed in newspapers:	0	---	---
STAFFING LEVEL AND TRAINING					
	47	FTEs - (Full Time Equivalents) supplied by the CFO(s):			0.14
	48	FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program:			0.15
	49	FTEs supplied through contract with other local government units:			0.5
	50	Total Number of FTE positions that supported county program:			0.79
	51	CFO - training hours: (Enter total training hours earned)			38.5
ENVIRONMENTAL REVIEW (EAW)					
	52	EAW petitions received:	0	---	---
	53	EAWs prepared by county:	0	4	0
AIR QUALITY NOTIFICATIONS					
	54	Notifications received claiming air quality exemptions:			2
ENFORCEMENT ACTIONS					
Describe on Supplemental Form	55	Letters of Warning (LOW) issued:			2
	56	Notices of Violation (NOV) issued:			0
	57	Court actions commenced:			0
OTHER PROGRAM ACTIVITIES					
	58	Feedlots where a MinnFARM was conducted:	10	1	10
Describe on Supplemental Form	59	Hours mentoring New CFOs:	0	0.25	0
	60	CFO presentations at informational or producer groups: (per event)	1	1	1
	61	Meetings with other local government and producer groups:	0	---	---
	62	Feedlot Ordinance Revisions:	0	---	---
TOTAL PERFORMANCE CREDITS					
					28.00

2017 MPCA County Feedlot Financial Report

The county may show all county expenditures beyond the required match.

Revised 12/11/17

County	Houston		
County Feedlot Officer	Aaron Lacher	507-725-5800	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2016 Carryover	\$ 10,126.00	\$ 10,126.00	0
Grant Award Amount	\$ 41,971.00	\$ 36,635.00	5336
Required Match Amount	\$ 29,166.00	\$ 29,166.00	0
2016 Performance Credits (Rec'd In 2017)	\$ 4,732.00	\$ -	4732
TOTAL	\$ 85,995.00	\$ 75,927.00	10068

Activity	Spent
Complaint Response	\$ 366.00
Inspections & Compliance	\$ 34,222.00
Owner Assistance	\$ 18,113.00
Permitting	\$ 3,269.00
Registration/Inventories	\$ 9,855.00
Training/Conferences	\$ 1,487.00
Administration	\$ 8,615.00
Other (explain)	

Choose Row 24 or 26 when entering Overhead costs. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs in Row 24 or 26.

Example: Overhead is figured into salary. Program activities include overhead.

Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in

Spent

Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)

Spent

Office (lease, utilities, furniture, insurance, etc.)	
Vehicle (lease, fuel, mtnc., etc.)	
Supplies (computer, internet, phone, copier, fax, paper, postage,	
Other (explain)	
Reasearch fees	
TOTAL	\$75,927.00

Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Aaron Lacher	0.14	\$ 10,086.00	34.45/hr.
Holly Felten	0.14	\$ 11,867.00	39.29/hr.
Rick Frank	0.01	\$ 1,791.00	70.24/hr.
SWCD (contract for work)	\$ 0.50	\$ 49,953.00	49.23/hr.
TOTAL	0.79	\$ 73,697.00	

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2016.

Minnesota Pollution Control Agency Feedlot Program

2017 Annual County Feedlot Officer Report

Supplemental Information Page

January 1, 2017 – December 31, 2017

County Name:

Houston

Work Plan Inspection Goals

Please describe the progress made in meeting your 2017 work plan inspection goals. You must provide quantitative results for each inspection production site and land application goal listed in your work plan.

Strategy Goal	Inspection Goal 2016*	Inspection Goal 2017*
Sites proposing construction or expansion	4	6 (Meyer 2 sites; Morkin, Bouldaun, Heintz, Dahl)
Sites with an Interim or CSF permit	9	3 (Dahl, Bublitz, Stuttgarten)
Sites with OLAs that have never been inspected	9	0
Sites required to be registered that have never been inspected	1	1 (Whalen)
Sites within shoreland	6	9

Owner Assistance

Please report on the following owner assistance activities conducted in the past year. Include **date and description** for each activity listed.

- Workshops or trainings hosted and/or co-sponsored by the county feedlot officer (CFO):

Houston County co-hosted a producer workshop with Winona & Fillmore Counties on December 14th.

- Newsletters/direct mailings sent to feedlot owners:

Houston County mailed registration update notices to every previously registered site in the County, as well as previously unregistered sites containing a feedlot. Houston County mailed invitations to the December workshop to all sites >100 animal units.

- Feedlot articles placed in local newspapers:

None.

- Other information and outreach activities not identified above:

None.

Staffing Level and Training

Please list the training events each CFO attended. Include the date and number of continuing education units (CEUs) for each event.

Date	Training	Hours	CEU	County	SWCD
4/11, 12, 13/17	MACFO Conference		13		26
4/19/2017	WebEx - Tempo business processes	1:02	1	1	
8/14, 15, 22, 24	Regional meeting - Marshall, St. Cloud, Detroit Lakes, Owatonna		4	4	
10/30/2017	Inspection checklist	0:52	0.75	0.75	
11/13/2017	Inspection checklist	0:51	0.75	0.75	
11/15/2017	Webex- CFO Toolbox revisions	0:30	0.5	0.5	
11/28, 12/4, 12/6, 12/12	Regional meeting - Thief River Falls, St. Cloud, Owatonna, Marshall		4	4	
12/21/2017	Webex		1.5	1.5	

Feedlot Enforcement Actions

Please describe any enforcement actions (LOW, NOV, court actions) conducted.

A LOW was sent to Gerard Dairy for failure to provide a MMP. A LOW was sent to Doug and Cathy Brand for failure to provide a MMP.

Other Program Activities

Please list sites where a MinnFARM was conducted. List the number of MinnFARMS conducted at each site.

Registration Number	Last	First	# of MinnFarms
055-113925	Morken Farms		1
055-91502	Von Moos	Roger	1
055-114771	Meyer	Lee & Gordon	1
055-91727	Myhre	Greg	1
055-91764	Heintz	Doug	1
055-91620	Von Moos	Adam	1
055-91769	Bolduan	Michael	2
055-91667	Whalen	Paul	1
055-91908	Miller	John	1
055-114771	Meyer Brothers	Gordon & Lee	1

Please list mentorship documentation.

None.

Please list any meetings, including dates, which were attended with local units of government and producer groups (SWCD, NRCS, Minnesota Extension Service, Dairy Inspectors, Minnesota Pork Producers, Minnesota Dairy Association, Minnesota Cattlemen's Association).

None.

Please describe any feedlot ordinance revision and/or adoption proceedings.

None.

Please list any county feedlot program activities conducted not identified in this form.

None.

