



Root River Soil and Water Conservation District

Agenda

**January 12, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2010 Slate of Officers

Glenn Kinneberg	Chair	Finance Committee: McManimon & Fruechte
Tony Becker	Vice-Chair	Personnel Committee: Becker & Meyer
Vernon Fruechte	Secretary	RC&D: Kinneberg
Joe McManimon	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Doug Meyer	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Glenn Kinneberg, call meeting to order

Flag Pledge

Officers & Appointments

Election of Officers for 2011 - If previous rotation is followed for 2011:

Tony Becker	Chair
Vernon Fruechte	Vice-Chair
Joe McManimon	Secretary
Doug Meyer	Treasurer
Glenn Kinneberg	Reporter

Committee Appointments for 2010 - Chair is to appoint committees.

Finance Committee: Meyer &
Personnel Committee: Becker &
RC&D: Kinneberg
RC&D: Tim Amberg (appointed Citizen at Large)
State Revolving Fund: Meyer [JPB]

Meeting Date & Time: Continue holding monthly Root River SWCD board meetings on the second Wednesday of the month at 8:30 a.m. at the Ag Service Center in Caledonia, Minnesota.

Minutes: Chairman call for additions or corrections to the December 8, 2010 board meeting minutes and December 30, 2010 special board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend reports for October and November 2010 should be placed on file for audit.

1. Houston County Treasurer – depository for all district funds
2. Bank of the West – as the general checking account
3. Merchants Bank – investment designated reserve and cost-share
4. MCIT – Bonding & Insurance Liability, Property, and Workman's Compensation insurance

AGENCY REPORTS

**Gary Larson, NRCS District Conservationist Report
Ralph Tuck, District Manager Report**

OLD BUSINESS

1. BWSR MRBI grant

NEW BUSINESS & ACTION ITEMS

1. Yearly Dues

- 2010 - 2011 MASWCD - Covers November 1, 2010 – October 31, 2011 fiscal year - \$1,938.00 - *last year's dues were \$1,893.00.*
- Envirothon (Goodhue SWCD) - \$175.00 - *this is the same amount as last year.*
- SE SWCD Technical Support JPB Annual Membership Fee - \$500.00 - *this is the same amount as last year.*
- 2010 SE MASWCD Dues - \$500.00
- State MACDE Membership fee - \$20.00/ person – *last year was \$15.00/person*
- SE MACDE Membership fee - \$10.00/person (Area dues) – *this is the same amount as last year.*
- NACD Membership – Membership levels include: **Conservation Leader** – *1% of budget not to exceed \$1,175; Gold Level - \$775; Silver Level – Amount less than \$775.*
- RC & D dues - \$300.00 - *this will not be confirmed until 1/24/11*
- SE MN Water Resources Board - \$4,000.00 – *this is the same amount as last year.*

2. Crooked Creek Watershed District Agreement for Services.

3. MRBI WREP – Meeting scheduled for February 8, 2011. See enclosed letter.

4. FY11 Feedlot Water Quality Management Grant Agreement - \$125,820.00. Funding for Greg Boldt and Rocky Feine.

STATE COST SHARE PROGRAM

FY'11

\$ 16,192.00

1. Clair Olson project.

State Cost-Share Native Buffer Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Gray, James	# 10NBFY08	\$ 2,614.10	\$2,462.50	\$2,462.50 x 93.745% = \$2,308.59 Slippage = \$142.13
Morcomb, James	# 11NBFY08	\$ 2,000.00	\$2,000.00	\$2,000.00 x 100% = \$2,000.00

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Morcomb, James	# 01FY11FR	\$11,164.00	\$47,976.50	\$47,976.50 x 100% = \$47,976.50 - \$22,500.00 (Trout Unlimited) = \$25,476.50 State Cost-Share Portion = \$11,164.00

Project Cancellation:

- *James Gray – 08NBFY08 – Native Grass Buffer – Project funds not needed.*

Feedlot

Bear Creek

MASWCD

MASWCD 2010 Resolution Voting Results – see enclosed.

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *McManimon & Fruechte*

PERSONNEL COMMITTEE: *Becker & Meyer*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2657	Beverly Bauer, Houston County Recorder – Recording Amendment Niesen to Johnson	\$46.00
2658	Tri-State Business Machines – Copy Machine Lease January	\$115.43
2662	Ron Carlsen Enterprises, Inc. – Office Rent January	\$1,213.19
2663	Kwik Trip – Fuel – SRF Truck = \$55.59; Fuel – SWCD Trucks = \$202.28	\$257.87
2664	Hartford Life & Annuity Ins. Co. – Life Insurance Policy #LU1173261 Ron Meiners	\$90.00
2665	MASWCD – MASWCD Dues 2010 – 2011	\$1,938.00
2666	Dave Walter – Water Plan Meal Mtg. in Rochester 1/5/11	\$7.08
2667	Ralph Tuck – Water Plan Meal Mtg. in Rochester 1/5/11	\$5.12
2668	SE SWCD Technical Support JPB – Annual Contribution – 2011	\$500.00
2669	Goodhue SWCD – 2011 Envirothon Donation	\$175.00
2670	SE MASWCD – 2010 SE MASWCD Dues	\$500.00
2671	James Gray – State Cost-Share Native Buffer Project - #10NBFY08 – Native Grass Buffer	\$2,308.59
2672	MCIT – Workers Compensation = \$1,492.00; Liability & Bond Ins. = \$4,461.00	\$5,953.00
2673	Jim Morcomb – State Cost-Share Native Buffer Project - #11NBFY08 – Native Grass Buffer = \$2,000.00; State Cost-Share Flood Relief Project - #01FY11FR – Streambank Restoration = \$11,164.00	\$13,164.00
2674	SE MN Water Resources Board – 2011 County Dues	\$4,000.00
2675	Postmaster – 2 rolls of Forever stamps @ \$44.00 each less \$7.04 = \$80.96; 7 sheets of \$0.17 stamps @ \$3.40/sheet = \$104.76; 16 stamps @ \$0.44 each = \$7.04 – Water Plan	\$111.80

Adjournment**NEXT MEETING---** Regular Meeting, February 9, 2011, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

February 9, 2011, 8:30 a.m. Regular Meeting
Ag Service Center

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the February 9, 2010 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for December 2010 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report
Ralph Tuck, District Manager Report

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. Hiawatha Valley RC & D – Jeff Koster
2. Approve 2011 MRBI WREP Work Plan
3. Approve return of funds to BWSR
 - FY2007 Base Grant = \$ 3,195.75
 - FY2008 Base Grant = \$ 470.31
4. Approve close out and return of funds to BWSR
 - FY2008 Native Buffer Grant = \$ 1,473.83
 - FY2007 Feedlot = \$ 15,317.95
5. TSP Hokah Wetland Bank discussion
6. MRBI WREP meeting update

STATE COST SHARE PROGRAM

FY'11

\$ 15,180.00

State Cost-Share Application:

Name	Contract	Total Cost Estimate	Cost-Share Amount	Project	Starting Date/Completion Date
Pohlman, Jeff	01FY11	\$1,200.00	900.00	Critical Area Planting	August 15, 2011 – September 1, 2011

Feedlot

Bear Creek

MASWCD

MASWCD Legislative Briefing & Day at the Capitol – February 28 – March 1, 2011 – Registration \$60.00.

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2681	Tri-State Business Machines – Copy Machine Lease February	\$115.43
2682	Ron Carlsen Enterprises, Inc. – Office Rent February	\$1,213.19
2683	Kwik Trip – Fuel – SRF Truck = \$62.27; Fuel – SWCD Trucks = \$224.77	\$287.04
2684	MN Board of Soil & Water Resources – Return of Funds Feedlot Grant FY07	\$15,317.95

Adjournment

NEXT MEETING--- **Regular Meeting, March 9, 2011, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**March 9, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the February 9, 2011 board meeting and February 22, 2011 special board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for January 2011 should be placed on file for audit.

AGENCY REPORTS

**Gary Larson, NRCS District Conservationist Report
Ralph Tuck, District Manager Report**

OLD BUSINESS

1. 2009 Audit questions or concerns
2. Adopt revised 2011 budget
3. Budget meetings – Fruechte and Kinneberg report

NEW BUSINESS & ACTION ITEMS

1. 2011 Annual Plan of Work – Approval needed

STATE COST SHARE PROGRAM

FY'11

\$ 14,280.00

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Jore, Doug	#59FY08FR3	\$73,166.67	\$68,421.25 (85% complete)	\$68,593.75 (amount allocated for completed project) x 85% (amount currently complete) = \$58,304.69 - \$6,859.34 (10% of allocated amount for completed project being held till completion of project) = \$51,445.35 = Partial payment

Feedlot

Feedlot Cost-Share Application:

Name	Contract	Total Cost Estimate	Cost-Share Amount	Project	Starting Date/Completion Date
Feine, Rocky	GF 2011-1	\$185,223.83	\$56,539.00	Waste Storage Facility	July 14, 2011 – January 12, 2012
Boldt, Greg	CWF 2011-1	\$72,000.0	\$54,000.00	Waste Facility Cover	July 14, 2011 – December 15, 2011

Bear Creek

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2690	Tri-State Business Machines – Copy Machine Lease March = \$115.43; Staples for Copy Machine = \$76.95	\$192.38
2691	Ron Carlsen Enterprises, Inc. – Office Rent March	\$1,213.19
2692	Kwik Trip – Fuel – SRF Truck = \$120.73; Fuel – SWCD Trucks = \$186.00	\$306.73
2693	Hartford Life & Annuity Ins. Co. – Life Insurance Policy #LU1188704 Dave Walter; Life Insurance Policy #LU0980253 Ralph Tuck; Life Insurance Policy #LU1039333 Rich Stemper	\$270.00
2694	Jim Hanson Construction, LLC – Bear Creek Project – Partial Payment #6 = \$8,060.00 11/1/11 – 1/25/11	\$8,060.00
2695	Ralph Tuck – Meal – WCA Training 2/24/11	\$7.14
2696	Doug Jore – State Cost-Share Flood Project – Streambank - #59FY08FR3 – Partial Payment	\$51,445.35
2697	Dave Walter – Water Plan Mtg. in Rochester 3/2/11 – Meal	\$15.11
2698	Fillmore SWCD – Half of Contractor Mtg. Expenses	\$50.72
2699	Postmaster – Postage for Trees – Postcards 37 @ \$0.31/each	\$11.47
2700	Root River SWCD – Petty Cash Reimbursements	\$52.19

Adjournment

NEXT MEETING--- **Regular Meeting, April 13, 2011, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

April 13, 2011, 8:30 a.m. Regular Meeting
Ag Service Center

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the March 9, 2011 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for February 2011 should be placed on file for audit as well as corrections to the June and September 2010 reports.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

- Waterloo Creek Grant application request

Ralph Tuck, District Manager Report

OLD BUSINESS

1. Stagemeyer project discussion
2. Stoltz project discussion
3. Budget discussion

NEW BUSINESS & ACTION ITEMS

1. RC & D Garden Grant

STATE COST SHARE PROGRAM

FY'10	\$ 10,017.00
FY'11	\$ 14,280.00

1. Allocation of \$10,017.00 from FY10 Cost-Share Base Grant for T & A on completed projects from Contribution Agreement #68-6322-8-897.

<i>Oakridge Acres</i>	<i># 05FY10</i>	<i>\$ 153.31</i>
<i>Moore, Robyn</i>	<i>#06FY10</i>	<i>\$ 503.37</i>
<i>Griffin, Dan</i>	<i>#07FY10</i>	<i>\$ 559.56</i>
<i>Double Diamond Farms</i>	<i>#08FY10</i>	<i>\$ 379.92</i>
<i>Weis, Chris</i>	<i>#01FY10</i>	<i>\$4,770.09</i>
<i>Schroeder Bros, LLC</i>	<i>#02FY10</i>	<i>\$3,650.75</i>

2. Approval of Final Financial Report for FY10 Cost-Share Base Grant in the amount of \$20,034.00.

3. Approval of revised Final Financial Report for FY09 Cost-Share Feedlot Grant and return of additional funds in the amount of \$1,000.00 (T & A).

State Cost-Share Application:

Name	Contract	Total Cost Estimate	Cost-Share Amount	Project	Starting Date/Completion Date
Feine, Rocky	02FY11	\$4,500.00	\$3,375.00	Critical Area Planting	August 1, 2011 – September 1, 2011
Hanson, Ted	03FY11	\$2,000.00	\$1,500.00	Grassed Waterway	July 13, 2011 – August 10, 2011

Feedlot

Bear Creek

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2701	Tri-State Business Machines – Copy Machine Lease April	\$115.43
2702	Ron Carlsen Enterprises, Inc. – Office Rent April	\$1,213.19
2703	Kwik Trip – Fuel – SRF Truck = \$107.07; Fuel – SWCD Trucks = \$ 169.28	\$276.35
2704	Ron Meiners – Registration reimbursement SE MASWCD Employee Mtg. 3/8/11 @ \$15 each for Ron and volunteer Kelsey Bulman	\$30.00
2705	Quillins – Trees – Bags	\$17.70
2706	True Value – Trees - Tape 3 rolls @ \$2.99/ea	\$9.59
2707	Postmaster – Postage 48 @ \$0.03/ea.; 2 rolls @ \$44.00/ea	\$89.44
2708	Tony Becker – Mileage – 1 st Qtr. - 40 miles @ \$0.51	\$20.40
2709	Vernon Fruechte – Mileage – 1 st Qtr.– 84 miles @ \$0.51	\$42.84
2710	Glenn Kinneberg – Mileage – 1 st Qtr. – 404 miles @ \$0.51	\$206.04
2711	Joseph McManimon – Mileage – 1 st Qtr. – 168 miles @ \$0.51/mile	\$85.68
2712	Doug Meyer – Mileage – 1 st Qtr. – 120 miles @ \$0.51/mile	\$61.20
2713	BWSR – RIM – Overpayment of RIM reimbursement from 3/30/10	\$1,078.50
2714	Hartford Life & Annuity Ins. Co. – Life Insurance – Ron Meiners Policy # LU 1173261	\$90.00
2715	Blackburn Mfg. Co. – 5,000 4” x 5” flags w/24” wire – Flo – Pink = \$237.50 & shipping = \$75.55	\$313.05
2716	ESRI, Inc. – Software Maintenance on Jason Rochester’s computer	\$405.50
2717	BWSR – Return of funds 2009 State Cost-Share Feedlot	\$1,000.00

Supervisor Per Diem

Becker, Tony – 1 st Qtr. – 3 mtgs. @ \$65.00/each	\$195.00
Fruechte, Vernon – 1 st Qtr. – 7 mtgs. @ \$65.00/each	\$455.00
Kinneberg, Glenn – 1 st Qtr. – 6 mtgs. @ \$65.00/each	\$390.00
McManimon, Joe – 1 st Qtr. – 4 mtgs. @ \$65.00/each	\$260.00
Meyer, Doug – 1 st Qtr. – 3 mtgs. @ \$65.00/each	\$195.00

Adjournment

NEXT MEETING--- **Regular Meeting, May 11, 2011, 8:30 a.m.** Ag Service Center

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2725	Tri-State Business Machines – Copy Machine Lease June	\$115.43
2726	Ron Carlsen Enterprises, Inc. – Office Rent June	\$1,213.19
2727	Kwik Trip – Fuel – SRF Truck = \$; Fuel – SWCD Trucks = \$	\$263.20
2728	Hartford Life & Annuity Insurance Company – Policy # LU0980253 Ralph Tuck = \$90.00; Policy # LU1188704 Dave Walter = \$90.00	\$180.00
2729	Rippe, Hammell & Murphy, PLLP Lawyers – RIM Title Insurance for Steve Topp	\$526.66

Adjournment

NEXT MEETING--- **Regular Meeting, July 13, 2011, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**June 8, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the May 11, 2011 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for April 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. Budget/funding discussion
 - a. Leave without pay
 - b. Early retirement
 - c. Nature Conservancy
 - d. Crooked Creek/BWSR
 - e. Filmore SWCD/NRCS
 - f. Rent

NEW BUSINESS & ACTION ITEMS

1. Resolutions for Resolution Meeting on June 14, 2011 at the Rochester Eagles Club, Rochester, MN from 9 – Noon. Registration is \$10.00 per person – payable at the door.
2. MAAE Business & Industry Award
3. Phase XI Farm Bill Assistance Grant
4. Contribution Agreement

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

Dave Walter – Tree report.

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2725	Tri-State Business Machines – Copy Machine Lease June	\$115.43
2726	Ron Carlsen Enterprises, Inc. – Office Rent June	\$1,213.19
2727	Kwik Trip – Fuel – SRF Truck = \$82.05; Fuel – SWCD Trucks = \$356.72	\$438.77
2728	Hartford Life & Annuity Insurance Company – Policy # LU0980253 Ralph Tuck = \$90.00; Policy # LU1188704 Dave Walter = \$90.00; Policy # LU1039333	\$270.00
2729	Rippe, Hammell & Murphy, PLLP Lawyers – RIM Title Insurance for Steve Topp	\$526.66
2730	Steve Popplewell - Push-Up pond with no pipe – Pond – 2011 - 1	\$300.00
2731	Jim Hanson Construction, LLC – Bear Creek Projects – Final Payment	\$3,989.56
2732	Ted Hanson – State Cost-Share Project – Grassed Waterway – 03FY11	\$930.68
2733	Clair Olson – State Cost-Share Flood Relief Project – Grade Stabilization Structure – 52FY08FR	\$7,660.53
2734	Wiebke Tire – Maintenance – Wiper Blades (2) – '01 Chevy	\$55.46

Adjournment

NEXT MEETING--- Regular Meeting, July 13, 2011, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

July 13, 2011, 8:30 a.m. Regular Meeting

Ag Service Center

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the June 8 & 10, 2011 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for May 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. MAAE Business & Industry Award
2. Commissioner's Tour
3. Leave of absence

NEW BUSINESS & ACTION ITEMS

- 1.

STATE COST SHARE PROGRAM

FY'09FR3	\$ 29,776.22
FY'11	\$ 7,124.32

1. Mound Prairie Cemetery

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Jore, Doug	#59FY08FR3	\$73,166.67	\$75,921.25	\$7,500.00 x 93.75% = \$7,031.25 + \$6,859.34 (10% held from previous partial payment) = \$13,890.59 Slippage = \$3,257.81

This contract had a previous partial payment. Not all the actual costs on the previous payment were approved therefore leaving slippage. \$68,593.75 amount of cost-share allocated for project less previous payment of \$51,445.35 less final payment of \$13,890.59 leaves slippage of \$3,257.81.

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Von Arx, Robert	#10FY08FR2	\$10,000.00	\$10,369.35	\$9,647.19 x 93.75% = \$9,044.24 Slippage = \$330.76 <i>Not all expenses that were submitted qualify for cost-share funding</i>

Return of State- Cost Share funds

Approval for return of Flood Relief State Cost-Share funds FY08FR3 in the amount of \$4,072.26 (slippage).

Approval for return of Flood Relief State Cost-Share funds FY08FR2 in the amount of \$413.45 (slippage).

Feedlot

Bear Creek

Bear Creek Tour held June 16, 2011.

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Meyer & McManimon

PERSONNEL COMMITTEE: Fruechte & Kinneberg

RC & D: Kinneberg

JOINT POWERS COMMITTEE: Meyer

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2735	Tri-State Business Machines – Copy Machine Lease July	\$115.43
2736	Ron Carlsen Enterprises, Inc. – Office Rent July	\$808.79
2737	Kwik Trip – Fuel – SRF Truck = None; Fuel – SWCD Trucks = \$417.93	\$417.93
2738	Tony Becker – Mileage – 2 nd Qtr. - 100 miles @ \$0.51	\$51.00
2739	Vernon Fruechte – Mileage – 2 nd Qtr.– 36 miles @ \$0.51	\$18.36
2740	Glenn Kinneberg – Mileage – 2 nd Qtr. – 84 miles @ \$0.51	\$42.84
2741	Joseph McManimon – Mileage – 2 nd Qtr. – 135 miles @ \$0.51/mile	\$68.85
2742	Doug Meyer – Mileage – 2 nd Qtr. – 160 miles @ \$0.51/mile	\$81.60
2743	Winneshiek SWCD – Bear Creek Tour lunch expense (1/2 of expense)	\$50.48

2744	Doug Jore – State Cost-Share Flood Relief Project – Streambank - #59FY08FR3	\$13,890.59
2745	MN BWSR – Return of funds (slippage) FY08FR3 = \$4,072.26; FY08FR2 = 413.45	\$4,485.71
2746	Hartford Life & Annuity Ins. Co. – Life Insurance – Ron Meiners Policy # LU 1173261	\$90.00
2747	Caledonia Implement Co. – Parts for Crimper repair	\$30.53
2748	Camp Winnebago – Shelter Rental for Commissioner’s Tour	\$30.00
2749	Ralph Tuck – Meal Reimbursement – Nitrate Monitoring Mtg. 7/6/11	\$5.86
2750	Andy Von Arx – Push-Up Pond without pipe – Pond – 2011 - #2	\$300.00
2752	Quillin’s – Commissioner’s Tour 7/12/11 - Food	\$49.32
2753	Ron Meiners - Commissioner’s Tour 7/12/11 - Food	\$19.26
2754	Spring Grove Public Schools – Community Garden Grant reimbursement	\$195.61
2755	Robert Von Arx – State Cost-Share Flood Relief Project – Streambank - #10FY08FR2	\$9,044.24
2756	Wilfred Pohlman – Commissioner’s Tour – Mileage – 55 miles @ \$0.50	\$27.50

Supervisor Per Diem

Becker, Tony – 2 nd Qtr. – 5 mtgs. @ \$65.00/each	\$325.00
Fruechte, Vernon – 2 nd Qtr. – 3 mtgs. @ \$65.00/each	\$195.00
Kinneberg, Glenn – 2 nd Qtr. – 4 mtgs. @ \$65.00/each	\$260.00
McManimon, Joe – 2 nd Qtr. – 4 mtgs. @ \$65.00/each	\$260.00
Meyer, Doug – 2 nd Qtr. – 4 mtgs. @ \$65.00/each	\$260.00

Adjournment

NEXT MEETING--- **Regular Meeting, August 10, 2011, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**August 10, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

OLD BUSINESS

1. Conservationist/Farmer of the Year recommendation

NEW BUSINESS & ACTION ITEMS

1. 2012 Budget along with 5 and 10 year plan

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2758	Postmaster – 2 rolls @ \$44.00 each = \$88.00; Nitrate Monitoring postage = 148.96	\$236.96

Adjournment

NEXT MEETING--- Regular Meeting, August 10, 2011, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

**August 10, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the July 13, 2011 board meeting minutes and the July 27, 2011 special board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for June 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. 2011 Conservationist/Farmer of the Year
 - a. Recipient
 - b. Banquet

NEW BUSINESS & ACTION ITEMS

1. Bear Creek Watershed repair

STATE COST SHARE PROGRAM

FY'09FR3	\$ 30,718.73
FY'11	\$ 6,561.82

State Flood Cost-Share Amendment Request

Jeff Fitting #67FY08FR3 proposed to amend project completion date from 8/11/11 to 10/12/11.

Mary Kells is authorizing the board to extent this completion date through October 12, 2011 as deemed necessary in order to this project repair completed this construction season.

State Cost-Share Amendment Requests

Jeff Pohlman #01FY11 proposed to amend project completion date from 9/1/11 to 9/15/11.

Rocky Feine #02FY11 proposed to amend project completion date from 9/1/11 to 10/13/11.

Tom Sawle #04FY11 proposed to amend project completion date from 9/1/11 to 9/15/11.

Tim Von Arx #05FY11 proposed to amend project completion date from 9/1/11 to 10/13/11.

Meyer Farms Dairy, LLC #17FY09 proposed to amend project completion date from 8/11/11 to 4/12/12.

Feedlot

Bear Creek

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2758	Affordable Technology Solutions – JPB Batteries	\$17.09
2759	Richard Stemper – Batteries for Laser	\$4.27
2760	Tri-State Business Machines – Copy Machine Lease August	\$115.43
2761	Ron Carlsen Enterprises, Inc. – Office Rent August	\$808.79
2762	Kwik Trip – Fuel – SRF Truck = \$358.46; Fuel – SWCD Trucks = \$300.90	\$659.36
2763	Wiebke Tire – Tire Repair '08 Chevy Silverado	\$15.00

Adjournment

NEXT MEETING--- **Regular Meeting, September 14, 2011, 8:30 a.m.** Ag Service Center

State Cost-Share Application:

Name	Contract	Total Cost Estimate	Cost-Share Amount	Project	Starting Date/Completion Date
Mound Prairie Cemetery – Gary Senn with Norman Malzacher	06FY11	\$5,600.00	\$4,200.00	Critical Area Planting	February 9, 2012 – March 14, 2012
Whitesitt, Al	07FY11	\$1,650.00	\$1,237.50	Grassed Waterway (Repair)	October 20, 2011 – November 10, 2011

State Cost-Share Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Feine, Rocky	#02FY11	\$4,500.00	\$4,086.00	\$4,086.00 x 75% = \$ 3,064.50 <i>Slippage = \$ 310.50</i>

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Peterson, Debbie	#24FY09FR3	\$3,975.00	\$4,040.00	\$3,975.00 x 93.75% = \$3,726.56
Fitting, Jeff	#67FY08FR3	\$12,822.81	\$14,215.85	\$12, 822.81 x 93.75% = \$12,021.38
Whitesitt, Al	#20FY08FR3	\$38,700.00	\$43,283.41 <i>Eligible Actual Costs = \$39,994.00</i>	\$38,700.00 x 93.75% = \$36,281.25 - \$17,431.80 (EQIP) = \$18,849.45 <i>Slippage = \$101.80</i>

State Cost-Share Project Cancellation

Jared Hanson #26FY07 – Critical Area Planting – Project start and completion dates have expired. \$ 525.00.

State Cost-Share Return of Funds

Approve return of funds to BWSR

- FY2007 Base Grant = \$ 656.25
- FY09FR2 Flood Grant = \$ 127.25

Feedlot

Clean Water Funding Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Boldt, Greg	#CWF 2011 – 1	\$74,500.00	\$96,544.00	\$77,100.00 Total Costs Approved Amount funded \$54,000.00

Bear Creek

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Meyer & McManimon

PERSONNEL COMMITTEE: Fruechte & Kinneberg

RC & D: Kinneberg

JOINT POWERS COMMITTEE: Meyer

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2751	Stone's Awards & Engraving – 2011 Conservationist of the Year plaque	\$33.00
2764	Ron Carlsen Enterprises, Inc. – Office Rent September	\$808.79
2765	Kwik Trip – Fuel – SRF Truck = \$357.03; Fuel – SWCD Trucks = \$586.83	\$943.86
2766	MN Board of Water & Soil Resources – Return of funds – FY07 Base Grant = 656.25; FY09FR2 = \$127.25	\$783.50
2767	Hartford Life & Annuity Ins. Co. – Life Insurance – Ralph Tuck Policy # LU 0980253; Dave Walter Policy # LU 1188704; Rich Stemper Policy # LU1039333	\$270.00
2768	Whispering Pines Apartments – Community Garden Grant reimbursement	\$44.65
2769	Wayne Feldmeier – Push Up Pond with no pipe – Pond – 2011 - #4	\$300.00
2770	Debbie Peterson – State Cost-Share Flood Relief Project – Pond Clean Out - #24FY09FR3	\$3,726.56
2771	Rocky Feine – State Cost-Share Project – Critical Area Planting - #02FY11	\$3,064.50
2772	Jeff Fitting – State Cost-Share Flood Relief Project – Grade Stabilization Structure - #67FY08FR3	\$12,021.38
2773	Ole's Excavating – Bear Creek Project sinkhole repair	\$9,850.00
2774	Al Whitesitt – State Cost-Share Flood Relief Project – Flood Control Dam - #20FY08FR3	\$18,849.45
2775	Oscar Rosendahl – Bear Creek Project Maintenance	\$ 285.85
2776	Greg Boldt – Clean Water Legacy Project – Waste Facility Cover – #CWF 2011-1	\$54,000.00
2777	Postmaster – Postage - \$0.20 stamps 5 sheets at \$4.00 each	\$20.00

Adjournment

NEXT MEETING--- Regular Meeting, October 12, 2011, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

**October 12, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the September 14, 2011 board meeting minutes.

Employee Time Records & Supervisor Quarterly Per Diem: Chairman call for a motion to approve Employee Time Records and Supervisor Quarterly Per Diems.

Supervisor Per Diem

Becker, Tony – 3 rd Qtr. – 5 mtgs. @ \$65.00/each	\$325.00
Fruechte, Vernon – 3 rd Qtr. – 5 mtgs. @ \$65.00/each	\$325.00
Kinneberg, Glenn – 3 rd Qtr. – 6 mtgs. @ \$65.00/each	\$390.00
McManimon, Joe – 3 rd Qtr. – 7 mtgs. @ \$65.00/each	\$455.00
Meyer, Doug – 3 rd Qtr. – 4 mtgs. @ \$65.00/each	\$260.00

Treasurer's Monthly Report: Treasurer to recommend report for August 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. Fall Cover Crop – Funding available = \$10,000.00

- Additional applicants – Approval needed

<i>Mark Schulte</i>	<i>Section Caledonia Twp.</i>	<i>90 acres</i>	-	New applicant
<i>Kevin McCormick</i>	<i>Section Caledonia Twp.</i>	<i>30 acres</i>	-	New applicant

Applications already approved at Sept. board meeting

<i>Mike Carpenter</i>	<i>Section 21 Union Twp.</i>	<i>55.65 acres</i>	-	1 st yr. applicant
<i>Mike Ingvalson</i>	<i>Section 3 Caledonia Twp.</i>	<i>100 acres</i>		
<i>Steve Wiste</i>	<i>Sections 11 & 12 Black Hammer Twp.</i>	<i>23.1 acres</i>		
<i>Kaye Jacob</i>	<i>Sections 9, 10, 15 & 16 Yucatan Twp.</i>	<i>61.2 acres</i>	-	1 st yr. applicant
Total	(Approved applicants only)	239.95 acres @ \$15.00/acre = \$3,599.25		

2. Contribution Agreement has been approved.

NEW BUSINESS & ACTION ITEMS

1. 2012 Tree Order

2.

STATE COST SHARE PROGRAM

FY'11

\$ 1,434.82

State Cost-Share Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Von Arx, Tim	05FY11	\$3,800.00	\$4,185.00	\$3,750.00 x 75% = \$2,812.50 <i>Slippage = \$37.50</i>
Pohlman, Jeff	01FY11	\$1,200.00	\$885.00	\$885.00 x 75% = \$663.75 <i>Slippage = \$236.25</i>

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Rosendahl, Peter	68FY08FR3	\$13,189.00	\$15,190.00	\$13,189.00 x 93.75% = \$12,364.69 - \$12,340.23 (EQIP) = \$ 24.46 <i>Slippage = \$ 3,207.23</i>

State Cost-Share Project Cancellation

Thomas Sawle #04FY11 – Critical Area Planting – Project start and completion dates have expired. \$ 562.50.

State Cost-Share Flood Relief Return of Funds

Approve return of funds to BWSR

- FY08FR3 State Cost-Share Flood Relief Grant = \$ 4,009.04

Feedlot

Bear Creek

MASWCD

Update from the SE MN Assoc. of SWCD Fall Meeting on Tuesday, September 20, 2011 – *McManimon & Kinneberg*

Resolution Packets – Need to be returned to the office by October 26, 2011.

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2778	Dan Gran – Push Up Pond with no pipe – Pond – 2011 - #3	\$300.00
2779	Ron Carlsen Enterprises, Inc. – Office Rent October	\$808.79
2780	Kwik Trip – Fuel – SRF Truck = \$223.30; Fuel – SWCD Trucks =	\$661.70

	\$438.40	
2781	SE SWCD Technical Support JPB – Technical Assistance – State Cost-Share Feedlot Project – Greg Boldt – Waste Facility Cover - #02FY09FL = \$2,500.00; Technical Assistance – Christopher Weis – Streambank & Shoreline Protection design phase = \$1,931.15	\$4,431.15
2782	Ralph Tuck – Mileage for Nitrate Monitoring – 150 miles @ \$0.555/mile	\$83.25
2783	James Maiser CPA & Consultant – Audit for 2010`	\$2,400.00
2784	Rippe, Hammell & Murphy, PLLP Lawyers – RIM Title Work – Hoiland – Easement #28-05-09-06	\$543.58
2785	Glenn Kinneberg – SE MASWCD Fall Mtg. Registration Fee	\$15.00
2786	Joe McManimon – SE MASWCD Fall Mtg. Registration Fee	\$15.00
2787	MN State Nursery Account – State Tree Order	\$2,848.00
2788	Schumacher’s Nursery & Berry Farm Inc. – Tree Order	\$1,505.00
2789	G-Cubed – TA for Jed Hammell site - #25FY09FR3	\$1,315.00
2790	Hartford Life & Annuity Insurance Company – Life Insurance Ron Meiners Policy #LU1173261 = \$90.00	\$90.00
2791	Peter Rosendahl – State Cost-Share Flood Relief Project – Grade Stabilization Rehab - #63FY08FR3	\$24.46
2792	MN Board of Water & Soil Resources – Return of funds FY08FR3	\$4,009.04
2793	Tim Von Arx – State Cost-Share Project – Critical Area Planting - #05FY11	\$2,812.50
2794	Tony Becker – Mileage – 3 rd Qtr. - 100 miles @ \$0.5555/mile	\$55.50
2795	Vernon Fruechte – Mileage – 3 rd Qtr.– 60 miles @ \$0.555/mile	\$33.30
2796	Glenn Kinneberg – Mileage – 3 rd Qtr. – 404 miles @ \$0.5555/mile	\$224.24
2797	Joseph McManimon – Mileage – 3 rd Qtr. – 301 miles @ \$0.555/mile	\$167.09
2798	Doug Meyer – Mileage – 3 rd Qtr. – 160 miles @ \$0.555/mile	\$88.80
2799	Jeff Pohlman – State Cost-Share Project – Critical Area Planting - #01FY11	\$663.75
2800	G-Cubed – Engineering fees Phase 1 & 2, NPDES & Dam Safety Permit – Rosie Stoltz Embankment Project	\$17,950.00
2801	Postmaster – Postage – 2 rolls @ \$44.00/roll = \$88.00; Tree Postage – 2 rolls @ \$44.00/roll = \$88.00	\$176.00

Adjournment

NEXT MEETING--- **Regular Meeting, November 9, 2011, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**December 14, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the November 9, 2011 board meeting minutes.

Employee Time Records & Supervisor Quarterly Per Diem: Chairman call for a motion to approve Employee Time Records and Supervisor Quarterly Per Diems.

Supervisor Per Diem

Becker, Tony – 4 th Qtr. – 2 mtgs. @ \$65.00/each	\$130.00
Fruechte, Vernon – 4 th Qtr. – 4 mtgs. @ \$65.00/each	\$260.00
Kinneberg, Glenn – 4 th Qtr. – 6 mtgs. @ \$65.00/each	\$390.00
McManimon, Joe – 4 th Qtr. – 3 mtgs. @ \$65.00/each	\$195.00
Meyer, Doug – 4 th Qtr. – 3 mtgs. @ \$65.00/each	\$195.00

Treasurer’s Monthly Report: Treasurer to recommend report for October 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. Budget

NEW BUSINESS & ACTION ITEMS

1. Appoint Ralph Tuck as authorized representative for the FEMA Hazard Mitigation Grant and application, for Winnebago watershed projects, Koch and DNR sites.
2. Resolution Authorizing Execution of Sub-grant Agreement – FEMA Hazard Mitigation Grant/Application for Winnebago watershed projects, Koch and DNR sites.
3. 2011 MCIT Dividend Payment we received this year was \$4,607.00.

STATE COST SHARE PROGRAM

FY’09FR3	\$ 93,588.90
FY’11	\$ 2,649.18

State Cost-Share Flood Relief Contract Change/Correction

Approval to change/correct State Cost-Share Flood Relief contract #23FY09FR2 from a Grade Stabilization Structure (410) to a Flood Control Dam (402) and eligible component of Sinkhole Treatment (571).

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Stoltz, Rosie	#23FY09FR2 – Grade Stabilization Structure		\$1,851.91	\$1,851.91 x 100% = \$1,851.91 <i>Slippage = \$15,501.32</i>

- Approval of FY 2008 Base Grant Final Financial Report

State Cost-Share Flood Relief Project

Request for allocation of \$180.56 from FY11FR to recover over expenditure on the Jim Morcomb streambank project.

State Cost-Share Flood Relief Amendment Request

Pete Feils #14FY08FR2 proposed to amend project completion date from 4/21/12 to 8/31/12.

This amendment request has been recommended/approved by Mary Kells, Board Conservationist.

Gary Weymiller #22FY09FR2 proposed to establish the cost estimate for the flood control dam at \$141,376.64 with cost-share at 100%. An additional \$129,376.64 is needed to fund contract at 100%. Currently there are an additional \$111,296.56 flood cost-share funds available for allocation.

Feedlot

- Approval of 2011 Clean Water Fund - Feedlot Final Financial Report
- Approval of 2011 General Feedlot Final Financial Report

Bear Creek

- Update on non-compliant structure sites

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2819	Stone’s Awards & Engraving – 2011 Sally Kinneberg Memorial Conservation Award	\$37.25
2820	Ron Carlsen Enterprises, Inc. – Office Rent December	\$808.79
2821	G-Cubed – TA for Rosie Stoltz site Phase 3 - #23FY09FR2	\$7,500.00
2822	Hartford Life & Annuity Ins. Co. – Life Insurance – Ralph Tuck Policy # LU 0980253; Dave Walter Policy # LU 1188704; Rich Stemper Policy # LU1039333	\$270.00

2823	Root River SWCD - Petty Cash – Postage = \$9.19; Misc. = \$1.07	\$10.26
2824	Rosie Stoltz – State Cost-Share Flood Relief Project – Final payment #23FY09FR2	\$1,851.91
2825	Steve Quinnell – Push-Up Pond w/no pipe Pond – 2011 - #5	\$300.00
2826	ECM Publishers, Inc. – Winnebago Watershed Notice of Interest	\$31.12
2827	Kwik Trip – Fuel – SRF Truck = \$65.62; Fuel – SWCD Trucks = \$286.59	\$352.21
	Tony Becker – Mileage – 4 th Qtr. - 40 miles @ \$0.5555/mile	\$22.20
	Vernon Fruechte – Mileage – 4 th Qtr.– 48 miles @ \$0.555/mile	\$26.64
	Glenn Kinneberg – Mileage – 4 th Qtr. – 544 miles @ \$0.5555/mile	\$301.92
	Joseph McManimon – Mileage – 4 th Qtr. – 135 miles @ \$0.555/mile	\$74.93
	Doug Meyer – Mileage – 4 th Qtr. – 120 miles @ \$0.555/mile	\$66.60

Adjournment

NEXT MEETING--- **Regular Meeting, January 11, 2012, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**December 14, 2011, 8:30 a.m. Regular Meeting
Ag Service Center**

2011 Slate of Officers

Tony Becker	Chair	Finance Committee: Meyer & McManimon
Vernon Fruechte	Vice-Chair	Personnel Committee: Fruechte & Kinneberg
Joe McManimon	Secretary	RC&D: Kinneberg
Doug Meyer	Treasurer	RC&D: Tim Amberg (appointed Citizen at Large)
Glenn Kinneberg	Reporter	State Revolving Fund: Meyer [JPB]

8:30 A.M. Chairman, Tony Becker, call meeting to order

Flag Pledge

Minutes: Chairman call for additions or corrections to the November 9, 2011 board meeting minutes.

Employee Time Records & Supervisor Quarterly Per Diem: Chairman call for a motion to approve Employee Time Records and Supervisor Quarterly Per Diems.

Supervisor Per Diem

Becker, Tony – 4 th Qtr. – 2 mtgs. @ \$65.00/each	\$130.00
Fruechte, Vernon – 4 th Qtr. – 4 mtgs. @ \$65.00/each	\$260.00
Kinneberg, Glenn – 4 th Qtr. – 6 mtgs. @ \$65.00/each	\$390.00
McManimon, Joe – 4 th Qtr. – 3 mtgs. @ \$65.00/each	\$195.00
Meyer, Doug – 4 th Qtr. – 3 mtgs. @ \$65.00/each	\$195.00

Treasurer’s Monthly Report: Treasurer to recommend report for October 2011 should be placed on file.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ralph Tuck, District Manager Report

OLD BUSINESS

1. Budget

NEW BUSINESS & ACTION ITEMS

1. Appoint Ralph Tuck as authorized representative for the FEMA Hazard Mitigation Grant and application, for Winnebago watershed projects, Koch and DNR sites.
2. Resolution Authorizing Execution of Sub-grant Agreement – FEMA Hazard Mitigation Grant/Application for Winnebago watershed projects, Koch and DNR sites.
3. 2011 MCIT Dividend Payment we received this year was \$4,607.00.

STATE COST SHARE PROGRAM

FY’09FR3	\$ 93,588.90
FY’11	\$ 2,649.18
FY’12	\$ 20,379.00

State Cost-Share Flood Relief Contract Change/Correction

Approval to change/correct State Cost-Share Flood Relief contract #23FY09FR2 from a Grade Stabilization Structure (410) to a Flood Control Dam (402) and eligible component of Sinkhole Treatment (571).

State Cost-Share Flood Relief Payment Request and transfer of funds:

Name	Project/Contract #	Estimate	Actual	Request
Stoltz, Rosie	#23FY09FR2 – Grade Stabilization Structure		\$1,851.91	\$1,851.91 x 100% = \$1,851.91 <i>Slippage = \$15,501.32</i>

- Approval of FY 2008 Base Grant Final Financial Report

State Cost-Share Flood Relief Amendment Request

Pete Feils #14FY08FR2 proposed to amend project completion date from 4/21/12 to 8/31/12.

This amendment request has been recommended/approved by Mary Kells, Board Conservationist.

Gary Weymiller #22FY09FR2 proposed to establish the cost estimate for the flood control dam at \$141,376.64 with cost-share at 100%. An additional \$129,376.64 is needed to fund contract at 100%. Currently there are an additional \$111,296.56 flood cost-share funds available for allocation.

Feedlot

- Approval of 2011 Clean Water Fund - Feedlot Final Financial Report
- Approval of 2011 General Feedlot Final Financial Report

Bear Creek

- Update on non-compliant structure sites

MASWCD

Water Plan

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & McManimon*

PERSONNEL COMMITTEE: *Fruechte & Kinneberg*

RC & D: *Kinneberg*

JOINT POWERS COMMITTEE: *Meyer*

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
2819	Stone’s Awards & Engraving – 2011 Sally Kinneberg Memorial Conservation Award	\$37.25
2820	Ron Carlsen Enterprises, Inc. – Office Rent December	\$808.79
2821	G-Cubed – TA for Rosie Stoltz site Phase 3 - #23FY09FR2	\$7,500.00
2822	Hartford Life & Annuity Ins. Co. – Life Insurance – Ralph Tuck Policy # LU 0980253; Dave Walter Policy # LU 1188704; Rich Stemper Policy # LU1039333	\$270.00

2823	Root River SWCD - Petty Cash – Postage = \$9.19; Misc. = \$1.07	\$10.26
2824	Rosie Stoltz – State Cost-Share Flood Relief Project – Final payment #23FY09FR2	\$1,851.91
2825	Steve Quinnell – Push-Up Pond w/no pipe Pond – 2011 - #5	\$300.00
2826	ECM Publishers, Inc. – Winnebago Watershed Notice of Interest	\$31.12
2827	Kwik Trip – Fuel – SRF Truck = \$65.62; Fuel – SWCD Trucks = \$286.59	\$352.21
2828	Minnesota Department of Agriculture – 2012 Tree License	\$175.00
2829	Tony Becker – Mileage – 4 th Qtr. - 40 miles @ \$0.5555/mile	\$22.20
2830	Vernon Fruechte – Mileage – 4 th Qtr.– 48 miles @ \$0.555/mile	\$26.64
2831	Glenn Kinneberg – Mileage – 4 th Qtr. – 544 miles @ \$0.5555/mile	\$301.94
2832	Joseph McManimon – Mileage – 4 th Qtr. – 135 miles @ \$0.555/mile	\$74.94
2833	Doug Meyer – Mileage – 4 th Qtr. – 120 miles @ \$0.555/mile	\$66.60

Adjournment

NEXT MEETING--- **Regular Meeting, January 11, 2012, 8:30 a.m.** Ag Service Center