Grant All-Detail Report
Conservation Delivery 2016

Grant Title - 2016 - Conservation Delivery (Root River SWCD)
Grant ID - P16-8321
Organization - Root River SWCD

Grant Awarded Amount	**$22,505.00**	**Grant Execution Date**	**8/13/2015**
Required Match Amount	$0.00	**Grant End Date**	12/31/2018
Required Match %	0%	**Grant Day To Day Contact**	Janice Messner

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	$22,505.00	$22,505.00	$0.00
Total Match Amount			$0.00
Total Other Funds	$0.00	$0.00	$0.00
Total	**$22,505.00**	**$22,505.00**	**$0.00**

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Rent	Administration /Coordination	Current State Grant	2016 - Conservation Delivery (Root River SWCD)	$5,154.00	$5,154.00	2/29/2016	N
Supervisors' Compensation & Expenses	Administration /Coordination	Current State Grant	2016 - Conservation Delivery (Root River SWCD)	$1,500.00	$1,500.00	12/28/2015	N
Wages - Administrative	Administration /Coordination	Current State Grant	2016 - Conservation Delivery (Root River SWCD)	$15,851.00	$15,851.00	4/2/2016	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments

Final Indicators Summary

Indicator Name	Total Value	Unit

Grant Activity

Grant Activity - Rent			
Description	Rent Six months of building rent at $859 per month.		
Category	ADMINISTRATION/COORDINATION		
Start Date	13-Aug-15	End Date	
Has Rates and Hours?	No		
Actual Results	During 2015 rent for September - December 2015 was used. 4 months @ $858.79 = $3,435.16. A total of $1,718.84 remains for 2016. In 2016 $1,717.58 was used for rent expenses in January and February and $1.26 in the month of March.		

Grant Activity - Supervisors' Compensation & Expenses			
Description	Supervisors' Compensation & Expenses $1,500 is budgeted for supervisors' compensation. Per diem rate is $75 per meeting with generally five supervisors in attendance.		
Category	ADMINISTRATION/COORDINATION		
Start Date	13-Aug-15	End Date	31-Dec-15
Has Rates and Hours?	No		
Actual Results	Funds were expended for supervisor per diems from September - December 2015. 20 per diems at the rate of $75.		

Grant Activity - Wages - Administrative

Description	FY16 Administrative Funds will be used to perform various administrative duties by the Administrative Assistant - Janice including but not limited to answering telephone, prepare board meeting agendas, minutes and treasurer's reports, process accounts receivable and payable, tree program, news articles and timesheets. Funds will also be used by the District Manager - Dave for staff meetings, board meetings, staff reviews and personnel management tasks. Technical staff - Bob will also use funding for staff and board meetings. Billing Rate Method 2 will be used.		
Category	ADMINISTRATION/COORDINATION		
Start Date	13-Aug-15	**End Date**	02-Apr-16
Has Rates and Hours?	Yes		
Actual Results	During 2015 funds were spent between September - December using Billing Rate Method 2. Administrative Asst. - Janice hours totaled 333.5 hours at a rate of $36.12/hr. performing office duties not tied to specific grants such as answering telephone, preparing board meeting agendas, minutes and monthly treasurer's reports, processing accounts receivable and accounts payable, tree program, news articles, time sheets. District Manager - Dave used 54 hours at $51.79/hr. and 7 hours at $47.77/hr. for a total of $3,131.05. Tasks included staff meetings, board meetings, staff reviews and personnel management tasks. Technical staff - Bob had eight hours @ $38.38 ($307.04) for a board and staff meetings. In 2016 Administrative Assist - Janice use 0.533 hours at $40.28 per hour to continue carrying out office duties not tied to specific grants such as answering telephone and processing incoming mail. In 2016 Technician - Bob used nine hours at $38.38 per hour ($345.42) for additional board and staff meetings. Budget Amount $15,851 Admin Janice amount $12,067.49 District Man. - Dave amount $3,131.05 Technical staff - Bob amount $652.46		

Grant Attachments

Document Name	Document Type	Description
2016 SWCD Programs and Operations Grant	Grant Agreement	2016 SWCD Programs and Operations Grants - Root River SWCD
2016 SWCD Programs and Operations Grant executed	Grant Agreement	2016 SWCD Programs and Operations Grants - Root River SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/08/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/09/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/11/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/29/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/19/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/08/2016
RRSWCD FY16 Financial Report Conservation Delivery	Grant	2016 - Conservation Delivery (Root River SWCD)