

SUSAN K. SCHWEBACH

Houston County Recorder – Registrar of Titles
Abstract of Title – Vitals
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Mary B. Betz, Chief Deputy

Michelle Werner, Deputy

Houston County Minnesota Marriage License Application Policy

Online applications now available at: <https://moms.mn.gov/Application/> in Houston County

1. **Marriage applications will be accepted between the hours of 8:00 AM and 4:00 PM. This office is open Monday through Friday except holidays.**
2. The marriage license is \$115.00. This fee is payable at the time the application is accepted. **There are no refunds.** This fee may be reduced to \$40.00 if you have completed “at least 12 hours of pre-marital education classes”. To obtain this reduction in fee you **MUST**, at the time of signing, bring a dated certificate that is on church letterhead. This certificate needs to be signed by the instructor and notarized or have a church seal. This certificate also must include the full legal names of each applicant as they are going to appear on the marriage application. It must also include the correct language according to state statute. **Please present this certificate to the deputy before you start the application process.** (If your officiant has questions in regard to this certificate, please have them contact our office at 507-725-5813. They may also check our website (www.co.houston.mn.us) for more details.

Information needed for applying:

- A. **A Minnesota marriage license is only valid in the State of Minnesota,**
 - B. Both applicants **must appear in person at the same time,**
 - C. Both applicants **must be 18 years of age or older** (If younger, contact this office for more information),
 - D. If either party has **previously been married you** will need divorce information or death information. (In the case of divorce you will need the date of the divorce and the county and court where it occurred. Also please keep in mind that waiting periods from other states may apply),
 - E. **Social Security numbers** are required,
 - F. If either party has had a **felony conviction**, additional paperwork may be required. Contact this office,
 - G. If either party has **a guardian**, additional paperwork is required. Contact this office.
3. **The license is valid for six months from the issuance date.**
 4. The **officiant’s credentials** must be filed in the State of Minnesota **prior** to performing marriage ceremonies. Please contact this office, or have your officiant contact this office, with further questions in regard to getting their credentials filed.